

## **Report of Board of Management Meeting: 20<sup>th</sup> May 2026**

**Present:** Madeline O'Connell, Deirdre Collins, Georgina Martin, Lil Bruen; Eileen Gildea, Olivia Vaughan, Eileen Ryan

**Apologies:** Teresa Silke, Stephen O'Hara, Pauline Davoren, Dara Bruen, Jarlath Burke (recording secretary)

### **Group photograph:**

The photograph was deferred to the next meeting as not all members were present.

### **BOM members / attendance:**

Due to the inability of one elected member to attend the meetings this year, the vacant position will be filled by the ballot paper order of merit.

### **Minutes:**

The minutes of the meeting on 25<sup>th</sup> March were ratified on the proposal of Lil Bruen, seconded by Georgina Martin.

### **Matters Arising:**

Everyone involved in the official opening of SOLAS were congratulated by those present on the day. The newspaper article from the Roscommon Herald was included in all members meeting packs.

### **Finance Committee Report:**

The report of the Finance Committee was presented by Madeline O'Connell and was ratified by the Board on the proposal of Eileen Gildea, seconded by Olivia Vaughan.

### **2026-2027 Draft budget:**

An income and expenditure budget, prepared by the Principal and examined by the finance committee was presented to the Board and discussed before being ratified on the proposal of Lil Bruen, seconded by Deirdre Collins.

### **Correspondence:**

Eileen Ryan updated the Board on recent Dept of Education circulars and ACCS bulletins and an update was given on the Summer Programme plans, our compliance with the Admissions process and status of the SCR Coordinator and L1L2 Coordinator posts.

Applications for Parents leave and Paternity leave were approved.

Official confirmation from Jacqueline Kenny was received, regarding her upcoming retirement. The Board wish Jacqueline all the best for her retirement and thank her for her many years of dedicated service to CCS.

The Board congratulated Stephen O'Hara on being nominated to the NCCA Senior Cycle RE Development Group.

An estimated grant summary has been received from Leargas / Erasmus+ for the next project.

#### **Demense Carpark update:**

The Board sanctioned upgrading works to be carried out by Castlerea Celtic on the carpark in the Demense, to ensure its use over the summer months, on the condition that insurance cover is verified by Castlerea Celtic.

#### **2026 – 2027 academic calendar:**

A draft of the academic calendar agreed by staff was approved by the Board, in conjunction with the contingency plan which will be shared with all stakeholders on the school's website. This was proposed by Deirdre Collins, seconded by Eileen Gildea.

#### **Leadership and Management Review:**

The Board ratified the list of needs and priorities as presented by the Principal, following consultation with staff. This was proposed by Lil Bruen, seconded by Georgina Martin.

#### **Principal's Report:**

The following updates were given by Eileen Ryan:

##### Section 1: T&L:

An outline of end of year arrangements, including an invitation to all present to the Leaving Certificate graduation and TY graduation ceremonies this week

Solas – an account of the official opening and current enrolments.

5<sup>th</sup> year AAC's currently underway, teachers involved in SEC / NCCA work, School based summer programme update, creative engagement project update and Student Achievements including Future Fashion success, Career Skills Competition award, Gaelbhreach Special Recognition Award, Poetry Pillar competition success, Roscommon CoCo enterprise awards and TUS U17 Soccer tournament win.

An application for a French Language Assistant has been successful and will be joining us for the 26-27 academic year.

The Board gave approval for a school musical in October 2026 – Little Shop of Horrors.

A report on the successful school tour to Italy was provided.

Congratulations was extended to David McDermott and his partner Mairead on the birth of their baby boy, and to Simon Collins and his wife Laura, on their wedding.

Condolences were offered to the family of the late John Gornall, past teacher of CCS, who passed away on Saturday 2<sup>nd</sup> May 2026 and to Oisín Cusack (Student teacher) on the death of his father Seamus on 3<sup>rd</sup> May 2026. May their souls Rest in Peace.

## Section 2: HR

Payments claimed on OLCS since the previous meeting, including substitution, part-time hours and EAL allocation hours.

Work experience placements in the school and teacher professional learning participation.

## Section 3: Financial

Quotations for proposed work and the upcoming plans for Cash4Clobber fundraiser were included.

## Section 4: Buildings & Facilities

Update on Emergency works and equipment grants received was included.

## Section 5: Recent school and extra-curricular activities.

### **Staffing update & allocations:**

An outline of the current allocations available to the school was discussed and an outline of the proposed vacancies, as declared to centre for redeployment was shared. Vacancies for teaching appointments will be advertised on educationposts.ie with interviews to be held in June.

The Board sanctioned two Contracts of Indefinite Duration to begin at the start of the next academic year, on the proposal of Lil Bruen, seconded by Deirdre Collins. The appointments will be communicated to the DEY and payroll via the reappointment form structure.

### **Policy ratification: Sustainability Policy**

The Sustainability Policy Statement, which was shared with members prior to the meeting was ratified by the Board on the proposal of Deirdre Collins, seconded by Georgina Martin. The Board thanked Ms. Noone and the sustainability student committee for their work on this policy and the accompanying Green Schools progress report.

### **Mandatory Reporting:**

Eileen Ryan presented the Child Protection Oversight Report.

Eileen Ryan presented the Anti-Bullying report, including the number of new incidents of bullying behaviour reported since the previous board meeting, the total number of incidents of bullying behaviour currently ongoing and the total number reported since the beginning of the school year. A summary of all cases were presented under the headings, gender, type of bullying and strategies used to address the behaviour.

One report had been made to the State Claims Agency since the previous meeting.

This concluded the business of the meeting. Madeline thanked everyone for their attendance and contribution to the meeting.

Next meeting: 17<sup>th</sup> June 2026.