

Report of Board of Management Meeting: 15th October 2025

Present: Madeline O'Connell; Eileen Ryan; Deirdre Collins; Eileen Gildea; Olivia Vaughan; Teresa Silke; Georgina Martin; Stephen O'Hara

Apologies: Lil Bruen; Dara Bruen; Pauline Davoren; Jarlath Burke

Recording Sec: Eileen Ryan

Minutes:

The minutes of the meeting on 3rd September 2025 were ratified on the proposal of Georgina Martyn, seconded by Deirdre Collins.

Matters Arising:

There were no matters arising

Correspondence:

The Principal updated the meeting on relevant communication including recent circulars and information notes issued by ACCS.

Finance Committee:

The finance report was presented by the Deirdre Collins on behalf of the Finance Committee. The Finance Committee carried out all checks in line with FSSU checklist and found everything to be in order. A printed summary I&E report for period 1st to 30th September was available to everyone present. The finance committee was accepted on the proposal of Eileen Gildea, seconded by Teresa Silke.

Principal's Report:

The Principal presented the report to the Board and spoke to some of the items under the headings Teaching and Learning, HR, Finance, Buildings and Maintenance and School activities.

A report on claims for payment made through the OLCS was included in the report.

The Principal informed the Board of personal days granted since the September meeting.

The Board discussed a provisional plan for an overseas school tour in April 2026 presented by the Principal and agreed to the teacher, Ms. Yvonne Ryan proceeding with bookings etc. This was proposed by Deirdre Collins, seconded by Olivia Vaughan.

AEN & EAL allocation 2025-2026:

The Principal presented a document prepared by Mr. Burke on the deployment of AEN and EAL hours granted to the school for this academic year.

Admissions Policy:

Amendments to the Admissions Policy to include the additional criteria for acceptance into the special class (letter from SENO recommending a special class placement) was ratified on the proposal of Eileen Gildea, seconded by Stephen O'Hara.

Report of the Selection Committee:

Following interviews this week, the Selection Committee recommend the following applicants for relevant teaching positions:

1. Teacher of Religion and Business (maternity leave) – Kelly Rogers
2. Teacher of English (maternity leave) – Ciara Fallon
3. Special class and learning support teacher – Karen Kane
4. Learning support - Eimear Noone

The positions were ratified on the proposal of Deirdre Collins, seconded by Stephen O'Hara

Following interviews this week, the Selection Committee recommend the following applicant for SNA position to support Ukrainian students (full time) – Ellen Flynn. This appointment was ratified on the proposal of Deirdre Collins, seconded by Olivia Vaughan.

Mandatory Reporting:

Eileen Ryan presented the Child Protection Oversight Report.

Eileen Ryan presented the Anti-Bullying report using the Appendix D template from BÍ Cineálta procedures.

Two reports had been made to the State Claims Agency since the previous meeting, both involving student injuries due to sporting events.

This concluded the business of the meeting. Madeline thanked everyone for their attendance and contribution to the meeting.

Next meeting: 10th December 2025.

A zoom meeting will be held at 4.30pm on 22nd October following Leadership and Management interviews.