

Report of Board of Management Meeting: 15th May 2025

Present: Madeline O'Connell, Jacinta Freeman; Deirdre Callanan; Margaret Larkin; Eileen Ryan; Amanda Soares

Apologies: Lil Bruen; Teresa Silke, Nora Fahy; Sr Mary Corr; Sean O'Mainnín; Jarlath Burke

Minutes:

The minutes of the meeting on 20th March were ratified on the proposal of Deirdre Callanan, seconded by Amanda Soares.

Matters Arising:

There were no matters arising. Items mentioned for update will be discussed under separate agenda items.

Finance Committee Report:

The report of the Finance Committee was presented by Amanda Soares and was ratified by the Board. Checks and balances were conducted by the committee in line with the FSSU checklist and everything was found to be satisfactory. A summary monthly I&E report for the year ending 30th April was included in members packs for their perusal.

Correspondence:

Eileen Ryan updated the Board on Dept of Education and ACCS circulars and updates, including the allocation of AP posts which has resulted in the awarding of two additional APII and one API posts for the coming academic year; information on the senior cycle redevelopment and the multi-annual climate action summer works scheme 2026 onwards. It was agreed that Eileen would do the necessary work to submit an application under this scheme for the replacement of the school and gym roofs.

Acknowledgement of the submission of the Schoolbooks returns survey was received.

Notification of School meals desk audit for 2024-2025 (completed) and inspection for 2023-2024 was received.

Requests regarding the use of the pitch in the Demense was discussed. It was agreed to forward the request to the trustees with the agreement in Principle of the Board of Management.

The final inspectors report on the recent English inspection has been received. The Board expressed their congratulations to the English department on the excellent report.

Policy Review: Data Protection Policy:

Two additions to the Data Protection Policy were agreed and the reviewed policy was ratified. The additions included section 7.3: including right of access to estimated grades and Appendix 3, point 3: including Student Health under categories of recipients.

Demense Football pitch:

As per correspondence.

Principal's Report:

A report on the following was given by Eileen Ryan:

Teaching and Learning – End of year arrangements, French exchange programme, SEC work, AS class enrolments, student achievements, and school tour 2025.

HR – A report of applications for personal leave granted by Eileen Ryan since the previous meeting, payments claimed on OLCS for substitution and part time hours was provided.

Financial – An update was provided on the schoolbooks end of year report and the SPS databank was included in the report.

Buildings and Facilities – An update on the schools PV panels scheme was given aswell as an update on the repairs to the roof under the EWS.

Managing the Organisation – Details of school and extra curricular activities was provided for in the report. Recent successes in the National Playwright and Golfing competitions were added to the list of activities.

ACCS Convention update:

Madeline and Eileen gave a verbal report of the recent Convention attended by them and was a very enjoyable and worthwhile experience.

Mandatory Reporting:

The following reports were presented:

Child Protection Oversight Report

Anti-Bullying report

State Claims Agency report

Condolences:

Heartfelt condolences were offered to two students, Evan and Isabel Kelly, on the sudden passing of their father, Seamus, on 3rd April 2025.

As the current Board reaches the end of the term on 31st July, the Principal has contacted the trustees for their nominations to the new board. Election processes will be held as in previous years to elect the teacher and parent nominees to the new board. This was agreed by all present.

This concluded the business of the meeting.

Next meeting: 12th June 2025.