

## Board of Management meeting : October 5<sup>th</sup> 2016

A meeting of the Board of Management of Castlerea Community School took place on Wednesday, 5<sup>th</sup> October 2015. The report from that meeting is as follows;

### Confidentiality Agreement:

The confidentiality agreement was signed by any outstanding Board members.

### Minutes of previous meeting:

The minutes of the meeting of August 22<sup>nd</sup> were adopted as being an accurate account of the meeting.

### Enrolment applications:

The Board were informed of a number of applications to enrol students into various year groups. The decision to accept / reject applications for enrolment was delegated to the Principal, as per the school's Admissions Policy.

### Finance Committee Report:

The August Financial Report was adopted following close examination by the Finance Committee. The following was agreed by the Board:

A allocate a sum of €500 will be added to the CPD fund.

An application for Professional Development support was approved, under the terms and conditions set out in the school's policy on such. The deadline for accepting new applications for the current academic year was set at the end of October 2016.

The purchase of a CNC Milling Machine for the Engineering Department was sanctioned on principle and on the condition that satisfactory guarantee, maintenance costs and assurance of availability of parts was given by the supplying company.

### Principal's Report:

The Principal's report was presented to those present by Eileen Ryan. The introduction of positive behaviour system, including points system on VSware and the awarding of canteen vouchers to students, was commended and seen as a positive addition to the discipline system.

### School Tour:

A report on the planned School Tour was presented to the Board for consideration and approval. Approval for the school tour was given and Yvonne Ryan (organising teacher) was thanked for all her work in organising this very important extra-curricular activity.

### Policy Review:

Child Protection Guidelines - The Annual Review of the Child Protection Policy was carried out. No further actions to be carried out at present.

Anti-Bullying Policy - The Annual Review of the Anti-Bullying Policy was carried out. Actions to be put in place following this: 1. A survey of all students to be carried out before Christmas 2016 to ascertain

the effectiveness of the implementation of the policy 2. A report from the Principal to be put on the agenda of all Board meetings.

School Self Evaluation:

The Board examined the analysis of the Leaving Cert Results 2016, as presented by the Principal All students and teachers were congratulated on their results and the hard work throughout the year.

This concluded the business of the meeting. The Chairperson thanked all for their attendance and contributions.

The date of the next meeting was agreed.